

House rules

Centre for unaccompanied minors

In view of articles 30 and 50 of the Loi sur l'aide aux requérants d'asile et à certaines catégories d'étrangers (LARA) [Law on Assistance to Asylum Seekers and Certain Categories of Foreigner], the establishment has decided as follows :

1. The centre/shelter is exclusively reserved for the accommodation of persons placed there by the establishment.
2. Access to the centre/shelter is forbidden to persons in an irregular situation, unless they are granted accommodation by a decision of the establishment.
3. All residents and visitors shall be obliged to follow the instructions of the management staff in what concerns the organisation of the centre/shelter.
4. Except for cases provided for in article 5, visits are forbidden between the hours of 10.00 pm and 7.00 am. All residents are responsible for seeing to it that their visitors respect these hours.
5. The responsible social workers (at reception and socialisation centres) and superintendents (at residential and emergency centres) are the only persons entitled to grant visitors authorisation to stay the night, on the following conditions :
 - the request must be made by the resident at least 48 hours in advance,
 - the duration of the authorisation shall be limited to 3 consecutive nights,
 - the resident shall be responsible and answerable for the actions of guests for the duration of their stay.The number of authorisations to stay the night at any one time may be limited.
6. Employees of the establishment or persons acting on the authority of the establishment are authorised to verify the identity of any person found within the centre/shelter, and to expel
 - any unauthorised party and
 - any authorised resident who does not respect the present house rules.
7. Employees of the establishment and persons acting on the authority of the establishment have the right of access to the rooms.
8. Everyone shall respect the peace and quiet of others by day as well as by night, in particular between the hours of 10.00 pm and 7.00 am.
9. All residents are responsible for the daily upkeep and cleanliness of their rooms, as well as of the shared areas of the building (especially the kitchens and hygienic facilities) after use.
10. Residents may be expected to contribute to collective cleaning operations, according to the instructions of the superintendent.

11. All residents are responsible for collecting their post, in accordance with the instructions of employees of the establishment or persons acting on the authority of the establishment.
12. All residents must notify the day staff or night staff of their presence every day without having to be requested to do so.
13. If a user is found to be absent, the place left vacant may be reallocated.
14. All users are solely responsible for their personal effects. In case a user should disappear, personal effects will be retained and held for collection for the duration of one year. On expiry of this term, the establishment shall be entitled to dispose of them. The retention, maintenance and clearance of articles will be charged for.
15. Residents are not allowed to bring any personal furniture with them. Noisy equipment (TV, stereo players, computers) shall be subject to authorisation by the superintendent.
16. The following are forbidden:
 - smoking outside designated smoking areas,
 - preparation of meals in the rooms,
 - any kind of disrespectful, aggressive or threatening behaviour,
 - drunkenness and the abusive consumption of alcohol,
 - the possession and use of weapons and dangerous objects,
 - the use, sale or possession of drugs,
 - prostitution or any other commercial activity.
17. All residents are obliged to indicate any important problem to the employees of the establishment or persons acting on the authority of the establishment. In case of severe problems, please refer to the emergency numbers displayed on the official notice board.
18. Failure to observe these rules, as well as any abusive use of the accommodation provided, will have consequences, which may include the following in particular:
 - the offender may be given a written warning,
 - the offender may be denounced to the competent authorities,
 - the terms of support may be modified,
 - the offender may be banned from the centre/shelter for a determined period.

Lausanne, 21 January 2010

For the establishment :
Pierre Imhof, director

